

# How to submit a MetLife Accident and Health claim



Submitting an accident and health claim doesn't have to be challenging. Below you'll find the information and tools employees need to make the process as smooth as possible.

#### How to submit a claim online

Submitting an accident and health claim is as simple as 1-2-3:



\*Note: Have physician complete and sign form. The claim cannot be processed without the physician form completed.

#### What happens next

A MetLife claims specialist will review your information, request any additional medical information from your doctor (if necessary), and notify you in writing of a claim decision.

#### **Online claim submission is hassle-free!**

Employees can register at mybenefits.metlife.com. See reverse for details.



### Benefits of registering online:

- Faster processing time
- Less paper waste
- Claims can be submitted 7 days a week
- Submit questions via email

## MyBenefits: quick and easy online claim submission

MyBenefits is the employee web portal for MetLife group participants. Once registered, employees can log in to:

- Submit a claim
- See claim status, history, and payments
- Set up direct deposit of benefits
- Read messages from MetLife
- Download accident and health forms

## Employees can register at http://mybenefits.metlife.com

#### MetLife Mobile App

Employees can also access claim information on-the-go. Our mobile app has many of the same features as the MyBenefits web portal — employees can view and edit details for claims and absences.



#### Download the MetLife app from the iTunes App Store or Google Play

Before using the MetLife US App, you must register at www.metlife.com/mybenefits from a computer. Registration cannot be done from your mobile device.

